

**Arkansas State University Student Nurses’ Association**

**Board of Directors Strategic Planning Meeting**

**June 28, 2017**

Meeting Minutes

1. **Call to Order:** Meeting was called to order at 10:15 by Felicia.
2. **Roll Call: Lauren Gotte, Secretary present**

President: Felicia Noel **present**

Vice President: Karley Moore **present**

Secretary: Lauren Gotte **present**

Treasurer: Nick Kitchens **absent**

NEC Chair: Tiffany Woodsmall **present**

BTN Chair: Ramon Garcia **absent**

Webmaster: Cebrina Swanson **present**

Public Relations: Madison Dulin **present**

Senior Class Representative: Mandi Finley **present**

Junior Class Representative: Megan Belvedresi **absent**

Sophomore Class Representative: Vacant

Faculty Advisor: Lance Wilcox **present**

Faculty Advisor: Bilinda Norman **absent**

Faculty Advisor: Addie Fleming **absent**

Visitors:

1. **Announcements-**
2. **New Business-**
   1. Ice Breaker (Felicia)
   2. Send Madi and Cebrina pictures and bio to update social media within the next two weeks.
   3. CPR instructor Course dates. Possibly 17th, 18th, and 8AM on August 25th prior to the welcome week party.
   4. Task Force
   5. Doing a drawing each month for the students from each class that are NSNA members. (i.e. Yeti type cups with SNA logo) A case of 24 tumblers at $16 a piece to have them engraved.
   6. Purchasing new badge holders for students. $100 to be able to give every student in the nursing program a badge holder and clip.
   7. Mandi moved to buy badges and clips for all of the nursing students, not to exceed $125.
   8. Motion seconded. Motion carried.
   9. State Convention Awards assignment. Deadline is September 15th.
   10. Possible phone meeting in July to discuss State Convention Awards. Have the awards booklet pulled up for this meeting. Will set date and time through the next couple weeks on groupme.
3. **Old Business-** 
   1. **CPR** (Ramon)
      1. First CPR class today after the BSN accelerated orientation.
   2. **Welcome Week** (Madi)
      1. SNA will host a welcome week activity for the incoming BSN sophomores from 12-3:00
      2. Students bring a donation item as “ticket for access”
      3. Budget?
      4. Food. Hot dogs, burgers, chips, drinks.
      5. Games—baggo, football,
      6. Door prizes
      7. Flyer
      8. Set up/Clean up
      9. Lauren moved to set the welcome week budget not to exceed $650.
      10. Motion seconded. Motion carried.
   3. **State Awards**
      1. Must be submitted before state convention. Deadline is September 15th.
   4. **Resolution**
      1. Resolution writers are needed. – Ideas needed for topic. (Example: Importance of tourniquet training for everyone) Stop the bleed initiative!!
      2. Information about the guidelines is on the NSNA website.
      3. At least one sophomore (or junior) needs to participate in writing the resolution to have experience for writing next year’s resolution.
   5. **Endowment fund**
      1. What is in the fund as of now? (Nick)
   6. **Bleeding Kits**
      1. Make flyers. Cebrina is going to look into this.
      2. Make video to be played on A-State TV’s. Will discuss this date during our July phone meeting.
      3. Challenge other Clubs/Groups on campus to donate (Mandi)
   7. **Community Service**
      1. Collect donations for the Arkansas Baptist Children’s Home- all year (Dr. Norman)
      2. Collecting donations for the HUB (flyer of needed items on Group Me) (Mr. Wilcox)
      3. Senior Expo with the Center on Aging November- Volunteers to do screenings. November 3rd, 9AM-3PM
   8. **Fundraiser**
4. Shirts/Pullovers/Polo/Sweatshirt (Lauren)
5. Madi motions to sell the short sleeve shirts for $15 and long sleeve shirts for $20 from Pink Ink.
6. Motion seconded. Motion carried.
   1. **Lunch and Learn-** 
      1. Ask students
   2. **Budget Approval**

Approve budget for the year NLT August (Nick)

**Discussion**

Discussion on each one of these topics

1. Report of Office-

President: Felicia Noel

Vice President: Karley Moore

Secretary: Lauren Gotte

Treasurer: Nick Kitchens

NEC Chair: Tiffany Woodsmall

Emailed Mrs. Karen Blue to inform her of our new board position, AASN representative. Attended Strategic Planning meeting.

BTN Chair: Ramon Garcia

Set dates for BLS, Heart Saver, and First Aid classes the 2017-2018 school year. Sent an email regarding room reservation for BLS, Heart Saver, and First Aid classes. Updated CPR budget spreadsheet. Recruited students from the senior class to attend the BLS instructor class.

Webmaster: Cebrina Swanson

Redesigned ANSA website. Added graduating class of 2017 pinning ceremony pictures to website and shared to SNA Facebook page. Created a donation link for the endowed nursing scholarship and uploaded it to the ANSA website and SNA Facebook page. Reviewed meeting minutes and uploaded to ANSA website. Attended monthly board meeting.

Public Relations: Madison Dulin

This month I have spoken with First Security and secured the grill for the welcome week party and have begun planning activities, as well as a budget. I have worked on the july newsletter and flyers for welcome week

Senior Class Representative: Mandi Finley

Junior Class Representative: Megan Belvedresi

Sophomore Class Representative: Vacant

Faculty Advisor: Lance Wilcox

Faculty Advisor: Bilinda Norman

Faculty Advisor: Addie Fleming

Attended SNA Strategic Planning Meeting on May 18th. Attended Center on Aging Senior Expo Planning Committee Meeting on May 31st and discussed the possibility of SNA volunteering with health screenings. Attended Sigma Theta Tau International Chapter Executive Board Meeting on June 12th and mentioned the SNA Welcome Week Activity-STTI is interested in helping with this event. Been following and commenting in our GroupMe.

1. **The next meeting – to be discussed in groupme**
2. **Felicia moved to adjourn the meeting at 12:14. Motion seconded. Motion carried.**