

**Arkansas State University Student Nurses’ Association**

**Board of Directors Strategic Planning Meeting**

**August 16th, 2019**

**9:54 a.m.**

Reynolds Lounge

Meeting Minutes

1. **Call to Order: Alannah Davis, president, called the meeting to order at 10:05 am.**
2. **Roll Call:**

President: Alannah Davis

Vice President: Charlee Beth Patterson

Secretary: Olivia Stottlemire

Treasurer: Anna Powell

NEC Chair: Peyton Hitchings

BTN Chair: Katie Howard

Webmaster: Josie Butkovich

Public Relations: Meredith Pipkin

Senior Class Representative: Nicholas Harris

Junior Class Representative: Tori Woods-**Not Present**

Sophomore Class Representative: Vacant

Accelerated Class Representative: Vacant

Faculty Advisor: Addie Fleming

Faculty Advisor: Kayla Travis

Visitors:

1. **Announcements**
2. Welcome back to school! I hope everyone had a great summer.
3. **Peyton Hitchings moved to appoint meeting minutes from Strategic Planning meeting. Nicholas Harris seconded this motion.**
4. Katie Howard has been doing a great job with CPR. Also, a big thank you to Anna and Olivia for getting CPR instructor certified.
5. This will more than likely be Mrs. Fleming’s last meeting before her maternity leave. We will miss you while you are gone!
6. Mrs. Travis will be our only advisor available when Mrs. Fleming is gone, so we need to make sure that we perform our roles to the best of our ability. We need to help one another out to help ease Mrs. Travis’s workload.
7. Discuss motion on June 28th, 2019- purchase of CPR supplies not exceeding $1,050.00 (Nick made motion & Peyton seconded).
8. Discuss motion on July 8th, 2019- sponsorship of Accelerated pinning ceremony not to exceed $138 (Nick made motion & Peyton seconded)
9. Discuss motion on August 14th, 2019- purchasing lunch for CPR instructors not exceeding $80 (Katie made motion & Nick seconded)
10. Discuss motion on August 15th, 2019- purchasing water bottles for sophomore orientation not to exceed $40 (Nick made motion & Josie seconded)
11. Treasurer’s Report. **May final balance $14, 714. We made 2,528.75 in May. June ended with 16, 019. Our square made… July balance was 21,982.82 and our square made 9, 126.00 and that includes the nurse essential kits. Transferred 1, 40.62 and drew interest of…**
12. **Follow up/ New Business**
13. Plan for a meeting September 4th and September 25th (**12-1**).
14. Planning meeting Friday August 23rd before Peer Tutor meeting (will not be everyone)-**for everyone helping with welcome week activity.**
15. Waiting on response about pavilion being booked for Welcome Activity on Monday August 26th at 3
16. Discuss theme for Welcome Activity-**Josie discussed about thinking about something different. Group discussed a theme idea of “Popping into nursing school,” or “Taking nursing one slice at a time.” Possibly talked about doing a mix of a bunch of little themes.**
17. Donations for Micro society. **Mrs. Travis is waiting back for an e-mail. 1 raffle ticket per 5 items.** 
    1. **Shirts, underwear, socks (sizes 6-12) (really needed)**
    2. **Flashlights (really needed)**
    3. **Duct tape (really needed)**
    4. **Headphones (really needed)**
    5. **School supplies**
    6. **Feminine products (really needed)**
    7. **Taking items at welcome week**
       1. **5 items=1 raffle ticket**
       2. **1 pair of headphones=1 raffle tickets**
18. Purchasing a power strip with just USB ports
19. Anything new on t-shirts & designating a t-shirt chair
20. Any news from the ASN student?
21. Election of vacant positions 2nd week of school
22. Accelerated student has reached out about a JDRF walk focusing on type 1 diabetes
23. Waiting on date for COSL
24. Babysitting night as fundraiser- discuss dates and options
25. Other ideas for fundraising
26. State convention will be October 2nd- 4th in Hot Springs
27. State awards (BTN, Empowering Resolutions, Community Health, Financial Excellence, Image of Nursing, Disaster Preparedness, and Newsletter)
    1. **Katie Howard will do BTN award**
    2. **Anna Leigh Powell will do financial excellence award**
    3. **Alannah will do Empowering resolutions**
    4. **CPR course for foster parents (Christians for kids) for Community Health award (Josie and Peyton)**
    5. **Meredith will do Newsletter**
    6. **Nick will do Disaster Preparedness award on either instructing bus drivers in CPR or putting together emergency kits for microsociety**
28. Fundraising at state convention
29. **New Point System**
    1. **50 points required to go to Nationals**
    2. **Participate in fundraising**
       1. **$100 = 5 points**
       2. **$101-$150 = 7 points**
       3. **$151+ = 10 points**
    3. **volunteering**
       1. **helping others/writing resolution/hosting an event**
          1. **2 times = 5 points**
          2. **3+ = 10 points**
    4. **attending SNA related events:**
       1. **Orientations=2 points**
       2. **Welcome week= 2 points**
       3. **Fundraising night= 5 points**
       4. **Dinner fundraiser= 2 points**
       5. **Other events will be added to this list**
    5. **Properly performing the duties of your position**
    6. **Mentoring**
       1. **Peer tutor=5 points**
       2. **FYE mentor=5 points**
       3. **Any other sort of mentor position that will be evaluated by Alannah or advisors=5 points**
       4. **Member recruitment**
          1. **1 member=1 point**
       5. **points may also be given by advisors if they feel a member deserves extra points**
30. **Discussion**
31. Discussion on each of these topics.
32. **Next meeting September 4th**.
33. **Peyton Hitchings made a motion to adjourn the meeting at 2:47pm**
34. **Nicholas Harris seconds the motion.**
35. **Motion Carried**